

AUSSI MASTERS SWIMMING IN AUSTRALIA (LAUNCESTON) INC

ANNUAL GENERAL MEETING

AGENDA

SATURDAY 8th February 2014

- 1/ OPENING
- 2/ APOLOGIES
- 3/ CONFIRMATION OF PREVIOUS AGM MINUTES
- 4/ MATTERS ARISING
- 5/ REPORTS FROM OFFICE BEARERS
 - President
 - Treasurer
 - Fitness & Coaching
 - Publicity
 - Recorder
 - Club Captains
 - Social Committee
 - Health and Safety
- 6/ PRESENTATION OF AWARDS
 - Aerobic Trophy
 - Most Improved Male
 - Most Improved Female
 - Achievement/Encouragement Award
 - Coaches Award – Male
 - Coaches Award - Female
 - Club Person of the Year
- 7/ ELECTION OF NEW OFFICE BEARERS FOR 2014/15
- 8/ GENERAL BUSINESS

AUSSI Masters Swimming in Australia (Launceston) Incorporated

Minutes of the Annual General Meeting

Saturday 2nd February 2013 at Launceston Aquatic Centre

1 OPENING

The Vice President (Lawson Harding) noted the apology from the President (Chris Davey) and indicated that he would Chair the meeting in Chris' absence.

The Chairman noted that a quorum was present and declared the meeting open at 8.50 am.

2 PRESENT AND APOLOGIES

Present: Sarah Merridew, Jenny Napier, Jill Woodworth, Alwynne McMahon, Bill Woodworth, Jane Hawkeswood, Mandy Millar, Robert Tucker, Hector Beveridge, Chris Zehntner, Ray Brien, Shwan Sora, Annie Latchford, Suze Dowling, Nick Clark, Neville Snook, Loriee Snook, Michelle Brook, Emily Shepherd, Angie Davey, Danny Whelan, Lawson Harding, Ashley Brook.

Apologies: Chris Davey, Rod Oliver, Diana McHenry, Sharon Hetherington.

The Chairman noted that a quorum was present.

3 NOTICE OF MEETING

The Public Officer (Secretary) noted that notice of the Annual General Meeting and Special Resolutions was given by advertisement in the Public Notices section of The Examiner newspaper dated Saturday 19th January 2013 and subsequently by email to members.

4 MINUTES OF PREVIOUS MEETING

The minutes of the previous Annual General Meeting on 25th February 2012 were tabled.

Motion: That the minutes of the previous Annual General Meeting on 25th February 2012 be confirmed as a correct record of the meeting.

Moved Sarah Merridew, Seconded Lawson Harding. Carried.

5 REPORTS FROM COMMITTEE

President's Report

The Chairman presented the President's report for 2012. A copy of the report is attached to these minutes.

Treasurer's Report

The Treasurer presented her report and advised that the Financial Statements for 2012 had been audited without qualification.

Motion: That the audited Financial Statements for 2012 be adopted.

Moved Sarah Merridew, Seconded Emily Shepherd. Carried.

A copy of the report and audited Financial Statements are attached to these minutes.

Fitness and Coaching Report

Coach Chris Zehntner presented a verbal report which noted that the Club welcomed a large number of new members over the last year who have spread themselves across all the lanes at training. Squad training has been new to some and Chris provided personalised guidance to those swimmers in interpreting elements of the swim programs. Chris noted that his swim programs are generic and he is open to tailoring them towards specific goals or events, if requested. Chris also identified a number of coaching highlights from across the year.

Publicity Officer's Report

The Secretary presented the Publicity Officer's report for 2012, on the absence of Rod Oliver. A copy of the report is attached to these minutes.

Recorder's Report

The Club Recorder presented her report. A copy of the report is attached to the minutes.

Club Captains' Report

The Club Captains' report was presented by Suze Dowling. A copy of their report is attached to the minutes.

Social Committee Report

The Social Committee Convenor presented her report. A copy of the report is attached to the minutes.

Safety Officer's Report

The Safety Officer presented her report, noting that there were no reportable incidents during the year. A copy of the report is attached to the minutes.

Motion: That the Committee Reports for 2012 be received.

Moved Suze Dowling, Seconded Annie Latchford. Carried.

6 PRESENTATION OF AWARDS

Awards were announced and presented to winning members as listed below:

Vorgee Endurance 1000 Award. Shared between Alwynne McMahon who both achieved the maximum 1,005 points.

Most Improved – Male. Adam Poulton.

Most Improved – Female. Anita Nothrop.

Achievement / Encouragement Award. Rae Dowling.

Coach's Award – Male. Shared between Nick Clark and Tim Chilcott.

Coach's Award – Female. Melissa Clark.

Club Person of the Year. Shared between Ashley Brook and Michelle Brook. The Chairman identified a number of other Club members who were considered in selecting the award winners.

7 ELECTION OF OFFICE BEARERS AND COMMITTEE - 2013

The Chairman declared all Committee positions vacant and handed over to the Public Officer (Secretary) to conduct the election.

Nominations were called from the floor for each position. The following Officers of the Club and Committee members were elected for 2013.

(Note: In accordance with Clause 24(3) of the Rules of Association, where the number of nominations is equal to the number of vacancies for each position the nominees are deemed to be elected).

Position	Nominee/s	Moved	Seconded
<u>Officers of the Club</u>			
President:	Ashley Brook	Sarah Merridew	Jenny Napier
Vice President:	Lawson Harding	Suze Dowling	Nick Clark
Treasurer:	Sarah Merridew	Ashley Brook	Suze Dowling
Secretary:	Angie Davey	Robert Tucker	Sarah Merridew
<u>Committee Members</u>			
Publicity Officer:	Rod Oliver	Hector Beveridge	Lawson Harding
Recorder:	Jenny Napier	Suze Dowling	Hector Beveridge
Club Captains:	Suze Dowling (Female captain)	Emily Shepherd	Mandy Millar
	Bill Woodworth (Male captain)		
Social:	Emily Shepherd	Suze Dowling	Angie Davey
Safety Officer:	Diana McHenry	Jill Woodworth	Jenny Napier
General Committee:	Michelle Brook Neville Snook Loriee Snook Robert Tucker Mandy Millar Nick Clark		

All nominees were deemed to be elected.

The meeting noted that Hector Beveridge did not nominate for a Committee this year since he and Sharon Hetherington will be relocating to Queensland in April. Hector is a long-time Committee member, a Life Member of the Club, six-time President and a former Branch representative, and was given thanks for the significant contribution he has made the Club.

The meeting expressed appreciation for the willingness of the new Committee to accept their positions, and noted that there were a number of new members for 2013.

Lawson Harding resumed as Chairman.

8 APPOINTMENT OF AUDITOR

The Chairman noted that in accordance with the Constitution, the position of auditor becomes vacant at each AGM. The Committee recommends that WHK be reappointed for 2013.

Motion: That WHK be reappointed for as auditor for 2013.

Moved Sarah Merridew, Seconded Lawson Harding. Carried.

9 SPECIAL RESOLUTIONS

The Chairman handed over to Sarah Merridew for the Special Resolutions.

1. *That the name of the association is changed to Launceston Masters Swimming Inc. and the Rules of the Association are amended where necessary to effect the change.*

Sarah noted that, should it be endorsed, the name change will only become effective once approval is received from the Commissioner of Corporate Affairs.

Moved Sarah Merridew, Seconded Lawson Harding. The Special Resolution was put to a vote and carried unanimously.

2. *That the Rules of the Association of Launceston Masters Swimming Inc. be amended in accordance with the draft circulated to all members and final version provided at the meeting.*

Moved Sarah Merridew, Seconded Lawson Harding. The Special Resolution was put to a vote and carried unanimously.

10 GENERAL BUSINESS

Michelle Brook expressed thanks for the work done by those who contributed to the revised Rules of Association ('Constitution').

Incoming President, Ashley Brook gave thanks to outgoing President, Chris Davey for his contribution to the Club. Members of the past Committee noted Chris' particular skills as an effective chairperson, and his contribution and achievements as President particularly in leading the amendments to the Constitution.

Ashley Brook reminded members present that nomination forms for the Summer Long Course Championships were available at the meeting, and that entries are due to the Club by Monday 4th February,

The Chairman noted that nominations for the Committee of Masters Swimming Tasmania are currently open, noting that Jenny Napier (Secretary) and Ray Brien (Treasurer) do not intend to nominate this year. The Club relies upon its involvement on the Committee in order to participate in decision-making at Branch level.

Chris Zehntner suggested that consideration be given to attaching pamphlet holders to the Club's noticeboard to assist with the dissemination of information to members. The meeting noted that this would be followed up by the new Committee.

The meeting gave thanks and noted that contributions of outgoing Committee members Chris Moore and Tim Chilcott. Chris is a past Club Captain and Vice President whilst Tim is a past President.

There being no further business, the meeting closed at 10.00 am.

Confirmed as a correct record.Date.....
(Chairman)

LAUNCESTON MASTERS SWIMMING



Presidents Report – 2013 Annual General Meeting

I am happy to report that 2013 was another successful year for our swim club.

Our membership stood at 107 at the end the year, which was 7 more than the previous year and included no less than 15 new members. We continue to attract a diverse group of adult swimmers with different motivations for joining the Club, whether it is for general health and fitness, to improve technique, for social interaction, competition, to improve swimming for triathlons or simply to have fun.

The Club also continues to provide a broad range of activities. Our regular training sessions at the Launceston Aquatic Centre are far and away the most popular. We are very fortunate to have the services of an experienced deck coach in Chris Zehntner. Year in, year out he does a great job in ensuring that all lanes are given equal attention so that that swimmers, whatever their age, ability or motivation, are able to benefit from his programs. The endurance swims on Wednesday night at Grammer pool continue to attracted a dedicated following of distance swimmers. This past year, we also entered a team in the MS Megaswim on the 15-16 June, held a Masters Splash on 30 June, organised 2 Branch meets held at the aquatic centre and a number of social events. Our Saturday morning breakfasts at Cube Aqua continue to be popular and provide the main opportunity for members to interact and share stories outside of swimming.

The Club is well served by a dedicated Committee, and other members happy to help out, who ensure that our regular activities can 'just happen' and other major events are organised. Angie Davey has taken on not just the secretarial duties this year, but also responsibility for regular communications with members via the weekly email using an updated format. Chris Moore continues to undertake the website updates, whilst Adam Poulton has taken on the role of administering out Facebook page. Rod Oliver, with contributions from Nick Clark, produced 4 quality editions of Streamline throughout the year, and continues to feed stories for Sharon Yaxley's column in the Examiner. Rod is stepping away from his Streamline responsibilities this year and we should all thank him for his significant efforts in producing our Club newsletter over the last 8 years. It is time for someone else to take over the reins.

The Committee also arranged new Club t-shirts last year, the first batch of which has just arrived and are being distributed. The design is based on our traditional colours and logo and we hope that members find them attractive, in which case we will arrange further orders. It would be great to see our members stand out as a group in the shirts around the pool and at competitions.

The Club's finances have been handled professionally and competently as always by our treasurer, Sarah Merridew. We returned a small deficit of \$221 from an income of \$33,000. This indicates that our fees represent good value for our members taking account of our operational expenses, which are mainly driven by the pool hire fees. The aquatic centre's fees have risen slightly however the Committee made a decision through the year to keep our pool fees at \$6 per session, with the preference being to seek alternate income streams such as sponsorship. The yearly membership fee was also increased slightly by \$5.

Ray Brien organised our team for the MS Megaswim, which swam 79 kilometres over the 24 hour period. Ray also willingly volunteered to take on the Meet Director role for both the Winter Championships held in August and the Long Course, Long Distance in November. This is no small undertaking and I thank Ray for his organisation of the events and the competent manner in which they were run. Thanks must also go to the officials and other volunteers at the events, particularly Jenny Napier and Neville and Loriee Snook.

Our Masters Splash event held on the 30 June was organised by Bill Woodworth and Lawson and Margaret Harding, with assistance from Mandy Millar and Di McHenry. Special mention must also be made of George Merridew who took up the challenge at short notice of being the starter and chief referee. The Masters Splash has become a regular staple in our swim calendar, and this year we sought to inject even more fun with the inclusion of a relay and novelty race. We hope these can evolve to become a popular feature in future events. Unfortunately we couldn't hold the second Splash as planned as it was so close to Christmas, but the Committee is looking to hold 2 events again this coming year.

We held our Christmas barbeque on a Sunday afternoon in place of the second Splash event. It was a quieter affair than what Club members are accustomed to, however a good time was had by all in pleasant surroundings. Thanks to Sarah and George Merridew for hosting the function in their backyard.

The Club also held a farewell function for Hector Beveridge and Sharon Hetherington earlier in the year on 15 March at Mud Club (Seaport). This was an enjoyable night which was attended by past and present members, with a number staying for dinner afterwards. Thanks to our Social Convenor, Emily Shepherd for organising, with assistance from Mandy Millar and Michelle Brook. Members who attended the Summer Championships in Hobart in February also had a memorable team dinner on the Saturday night at Amici in North Hobart.

The annual coaching workshop held on 13 July was hosted at the aquatic centre. This event was organised by John Pugh for Masters Swimming Tasmania, so wasn't a Club event as such, but it was well attended by our club members. Presenters outlined techniques to help improve core strength and stroke, whilst Masters Coach of the Year 2012 Brenton Ford gave a slightly modified presentation and pool session from the previous year when he also attended.

Competition wise, the number of members participating increased slightly this year, particularly at the Winter Championships where we entered 34 swimmers and once again took out the Champion Club and relay trophies. The latter result was particularly pleasing because we were so dominant in the relays, after being only a few points behind Hobart Aquatic after the Summer Championships. I thank Bill Woodworth for taking the lead this past year in rallying together our teams for the 4 Branch events, including the relays. Di McHenry, Robert Tucker and Steven Henderson all attended the National Championships in Sydney in April and had good swims at very competitive meet. I would also like to make mention of Ray Brien and Alywnne McMahon who once again complete all their swims in the Vorgee Endurance 100 event, achieving maximum points for the Club.

In closing, I wish to again thank the Committee and all other Club members who have helped with the running of the Club over the last year. We have many capable people in the Club and I look forward to the year ahead. In my opinion, our priorities over the next year should be to more evenly share the load in organising Branch meets, further promote the range of activities available to members using various means of communication to maximise patronage and further build the Club culture, make the most of the success of the Masters Splash events to encourage more members to attend, and to ensure that all interested members attend the Branch and National events so that we can once again become the dominant Tasmanian Club in a competition sense in time for the National Championships in Hobart in 2015.

Ashley Brook
President
8 February 2014

LAUNCESTON MASTERS SWIMMING Inc

TREASURER'S REPORT 2013

I am pleased to present the Club's audited Financial Statements for the 2013 year, which received an unqualified audit report.

The club recorded a Net Loss of \$221 compared with a Loss of \$8 in 2012. We did not receive any sponsorship this year.

Summary:	2013	2012
Total income	\$33,600	\$33,752
Total expenses	\$33,821	\$33,762
Net Loss	(\$ 221)	(\$ 8)

Our largest revenue item is from our weekly swimming fees, these totalled over \$23,400 and still more than cover the cost of pool lane hire of \$20,600 which increased from 1 July 2013. This reflects the popularity of our coached sessions and the Committee has decided to hold the cost per swim at \$6 in 2014. In 2013 the Club subsidised the coaching costs by approximately \$3,300.

Our membership subscriptions \$4,200 net were \$400 higher than last year helped by a small (\$5) increase and the higher charge after the "early bird" period closed in January. Club members may not be aware of how the membership dues are allocated. Of the \$90 that most members pay,

- Masters Swimming Australia receives \$35 less commission
- includes insurance cover
- Masters Swimming Tasmania receives \$10 less commission
- Launceston Masters Swimming gets \$45 less 6% commission, ie \$42.30

We made a profit of about \$850 (compared to \$770 last year) by hosting the winter short course championships at LAC.

Our club administration costs were \$2,400, (2012-\$1900) – meeting costs and audit fees were higher than last year.

The Club is in a strong financial position with over \$11,000 in our Bendigo Bank cheque and deposit accounts. The Committee will continue to seek advertising or sponsorship so that we can keep our swimming costs down. If any members have contacts or suggestions for additional club advertisers or sponsors they'd be most welcome.

I would also like to recommend that we appoint Bettina Fairbairn as our auditor. Bettina was appointed to fill a casual vacancy after Crowe Horwath resigned. Although the Committee is responsible for managing the Club's finances, the external audit is required under our Club constitution and provides assurance to members that our accounts are in order. The fee of \$220 is very reasonable.

Sarah Merridew
Treasurer

February 2014

Coach's Report – 2013 AGM

Apologies for my lack of attendance, I am just so busy and important at the moment ☺

Many thanks for a great year, the enthusiasm of our regular and irregular members makes coaching through winter a breeze. It is also heartening to see the regular influx of new faces and the integration of these new members into the squad. Thank you to all of you that assist with this process and encourage and guide our new members.

The implementation of additional technique sessions has proved difficult with a varying level of interest in this sort of session. I have attempted to add a little theoretical background to the technical aspects practiced during the sessions by detailing them in the LEMMINGS COACH BLOGSPOT. This is provided as a resource, but I am open to input from members who would like me to focus on something in particular. Just let me know during the session or via email.

As a coach it is very difficult to nominate swimmers for a coaching award as I really do *"love youse all"*. A special mention to all of those swimmers in the last few years that have received a coaches award, I nominated you for what you give to the people around you and to me personally as a coach, much like a knighthood, you are **coaches pet for life!**

I look forward to another great year.

All the best

Chris Zehntner
Coach

LAUNCESTON MASTERS SWIMMING

RECORDER'S ANNUAL REPORT for 2013

2013 saw new and experienced competitors in State and National championships as well as a Masters Splash and the MS 24hour Swimathon.

Congratulations to all swimmers who competed in the various championships and the number of medals won throughout the year.

The MS Swimathon was a great event with some swimmers attending for the first time. There were some very good times and lengths swum, many thanks to all who attended both swimmers and timekeepers as 24 hours is a real marathon effort.

2012 was the second year of the "Vorgee Endurance 1000" which has replaced the Aerobic awards. Every swim between 400 metres and 1 hour are awarded points. 35 swimmers swam at least one Endurance swim gaining points from 2 to the maximum 1005.

This year we had 35 swimmers who swam at least one Endurance 1000 swim with a total of 6660 Points. Below is set out a breakdown of swims etc

Ray Brien and Alwynne McMahon achieved all 62 swims, 22 sets gaining full points of 1005 to achieve full points takes dedication and Diana McHenry with 935 points. Many thanks to all who dedicated so much time to swim and time keep regularly each week at Grammar School Pool. Congratulations to all who swam regularly at Grammar during the year with some great swims including some not tried before with Fun, Friendship and Fitness a focal point.

Lastly but not least I would like to thank everyone who kept time at Competitions and especially those few dedicated Endurance swimmers who swam and time kept throughout the year.

I wish all Masters Swimmers a great swimming year during 2014

Jennifer A Napier (Club Recorder)

ENDURANCE 1000 STATISTICS 31ST DECEMBER 2013

TOTAL SWIMS 379

TOTAL POINTS: 6660

POINTS:

FEMALE: 44188

MALE 2472

REGISTERED CLUB MEMBERS: 107

SWIMMERS WITH POINTS 35

AVERAGE POINTS: 200 (approx)

PARTICIPATION: FEMALE 16

MALE 19

CAPTAINS REPORT 2013

Participation was the aim for 2013. Although the club had been getting record attendance at training sessions (thanks to Coach Chris), entries in club and interclub events had been steadily declining.

We gained 2nd place in the Summer Champs in Hobart where we had 15 swimmers and entered 12 relay teams.

We also had 3 swimmers participate in the National Swim meet at the Sydney Olympic Pool, Di, Rob and Steve H.

John Towers even ventured to Italy and competed in the World Masters Games.

After the summers, we surveyed the club members to gauge their feelings on competition swimming. This found that the demographics of the club have shifted over the years from old former junior club swimmers, to people who swim for fitness or to supplement training for other sports. These swimmers have had limited experience with competitions or have other sporting commitments. The results were passed on to the State branch.

This led to the Club Splash meet being organized as a lead up to the Winter Champs. The event was heavily promoted and 33 swimmers participated many competing for the first time.

The Winter Championships saw our best club effort for many years with 36 members participating and we were able to field 28 relay teams. We won the relay trophy as well as being the top club overall.

The long distance meets continue to be less popular with our members with only 13 Lemmings at the LCLD here in November and 10 Lemming at the SCLD meet in Hobart.

15 Lemmings joined up again to form the Lemming Lapstars at the MS Swimathon where they swam nearly 76km in 24 hours and raised \$925 for MS Tasmania. Thanks to "Captain" Ray, Jenny, Megan Nathan and Di for your efforts to keep the laps ticking over all night.

Lemmings also competed in Open water swimming at Taste of Tas and Port Sorell - members competing successfully were Steve Muir, Ashley Brook, Captain Suze, and we had a cameo appearance by Brian (the Irish).

A second Splash event and the end of year Open Water swim failed to get starts due clashes with other events and Christmas commitments. While this was disappointing, the committee should keep on trying to provide more opportunities for our member to try new events.

Looking forward to seeing even more Lemmings "having a go" at swim meets in 2014.

Suze Dowling & Bill Woodworth

Safety Officer Report for Lemmings AGM Feb 2014.

Launceston Lemmings incident report form.								
Date	Time	Venue	Name of member	Nature of Incident/injury	Reported by?	Follow up action if any?	Follow up by?	Follow up completed.
		LAC	Konrad P		Club Sec.	Club Sec		
Jan 18 th 2014	Sat am	LAC	Rod Oliver	Hit another swimmer	Rod	Check if other swimmer is okay.	Diana	
25 th Jan	Sat am	LAC	Female club captain	Spotted diving into shallow end of pool	Diana	To be spoken to.	Diana	

Launceston Lemmings have recorded minimal accidents or incidents over the past year, which is a good thing. Please note the procedures to follow that were written up in the last Streamline Newsletter.

We are here to keep you safe while swimming, so if you see an unsafe situation please make one of the committee members aware of it, or the Coach. It is vital that we keep an accurate record of all incidents that occur whilst we are training.

Keep swimming, keep your eyes open for safety issues and don't be afraid to make us aware of them.

Safety Officer.

Diana McHenry.