

September 2016
Reviewed 7 June 2023



MST Club Development Grant Program

The mission of MST is to: facilitate a network of clubs in Tasmania that encourage and sustain adults, regardless of ability, to swim regularly, to improve their general well-being.

The Masters Swimming Tasmania Club Developments Grants Program (CDGP) assists clubs and their members by supporting the provision of a professional environment which enhances the ability of clubs to grow and develop their training environments.

The intent of the grants program is to provide financial assistance to clubs, which may not have sufficient financial resources, to implement strategies that develop and grow club membership and, masters specific, administrative and coaching skill levels which are not eligible for funding under any other MST program.

ITEMS eligible for financial support and grant may include but are not limited to the following:

Item
Timing equipment (stopwatch, pace clock)
Club Banner (pull up, hanging)
Promotional brochures
Notice boards (fixed or movable, white board)
Public Notice of club inauguration
Gear cage
Poolside training aids - non personal, shareable, includes items such as kickboards, pull boys, snorkels, training fins, tempo trainers, paddles, wearable drag items, hip rotators, personal sport watches
Outreach program promoting the expansion of masters swimming: The intent of this item is to assist established clubs to design and implement community-based programs targeted at specified regions and/or have recruitment potential

On application, the Branch Finance Committee will assess the application against the items eligible for support and has the power to provide the financial support on the following basis.

- A club may at any time lodge a submission with the Secretary of MST for a CDGP.
- Grants for normal club operating activities are not eligible under this program.
- Any grant is only payable from the branch's approved annual grants budget.
- As a guide, the maximum grant from MST is \$500 and may be matched by the club from within its fundraising resources. This condition does not apply to a Club in its first year of operation.
- A club application can be for multiple eligible items.

- A club will not be eligible for a grant if one has been approved for the club in either of the previous two calendar years unless the previously approved grant was to a newly established club.
- Clubs need to ensure that there are no conflicts of interest in the financing of the delivery of any element of the program.
- An outreach program grant will require the presentation of an extensive detailed business case to the BMC and will include a cost benefit analysis.
- Paid advertising, except as specified in the eligibility list or as part of an approved outreach program, is not eligible under the grants program.
- Grant funds are to be expended within 3 months of the approval of the grant. The timing of payments is subject to agreement between the club and the Branch Treasurer who has the discretion to advance authorized funds. The Treasurer is to act in every way feasible to facilitate grant outcomes.
- Clubs will be required to provide a written report, including a financial statement, which
 - includes invoices or proofs of purchase that materially substantiate the matching requirements of the grant;
 - details how grant money was expended as well as the measures of success and how the benefits gained will be maintained by the club.
- Grants are to be individually disclosed in Branch financial reports.
- The Branch will publish these grant criteria and summaries of the result of approved grant applications in the news section of its web site including the date of the approval.
- A list of grants covering the previous 5-year period is to be included with all branch finance reports.
- All grant correspondence is to be addressed to the MST Secretary email address, as published on the MST web site in the Contact us section.

Policy approved on 7 June 2023



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Policy End