



Travel Honoraria for Non-Competing Officials at MST competitions

It is policy that an honorarium be paid to members of Masters Swimming Tasmania (MST) who are qualified and accredited officials, for travel outside their region to officiate at MST designated competitions.

Designated Competitions

This policy applies automatically to the following MST events:

- Summer Long Course Championships
- Short Course Long Distance Championships
- Winter Short Course Championships
- Long Course Long Distance championships
- Any other event specifically authorised by the State at a duly constituted committee meeting.

Payments of honoraria costs are to be attributed against the designated event they relate to.

The Claim Form (Below) must be completed, signed by MD or Chief Referee and submitted to MST Treasurer.

Payment Criteria

To be eligible to receive an honorarium the following conditions must be met by the recipient of the honorarium.

- a currently financial member of MST;
- is an MSA or Swimming Australia qualified and accredited official, **excluding** those who only have the Timekeeper accreditation.
- as a guide, officiated for at least 75 per cent of the duration of the meet;
- officiated at a Designated Competition;
- excludes those members receiving an honorarium for participation in any other concurrent State activity for which they are eligible to receive a honorarium; and
- advice has been received by the State Treasurer from the relevant Meet Director that the criteria set out have been met by each of the honorarium recipients.

Rates of payment

There are two applicable rates of payment, subject to the proviso set out in the Payment Criteria:

- Adjacent geographic region - \$50; and
- Non-adjacent geographic region - \$70

Definitions

- Adjacent geographic regions are North and South, and North and North-West.
- Non-adjacent geographic regions are North-West and South.

This Branch policy was approved at the State Management Committee meeting.

This policy was approved on 24 November 2018 and applies from 1 October 2019. Policy reviewed March 2025

Megan Stronach
President

Ray Brien
Treasurer

Policy End

MST Expense Claim Form			
Masters Swimming Tasmania			
Travel Honoraria Claim			
For MST Technical Officials and Volunteers			
Name	Date		
Event/Meet attended:			
	Net	GST	TOTAL
	Amount	Amount	
Other (specify)			
Sub Totals			
Total for Reimbursement			
Signature of claimant:			
Approved by:			
Position:			
The reimbursement will be refunded direct to your account. Please complete the following details.			
BSB Number:			
Bank Account Number:			
Account Name:			
Email: for Claimant:			
Return form to: MST Treasurer - gabrielle@gabrielleosborne.com			